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FOREIGN CORPORATION CHECKLIST

This checklist is to assist in preparing the documents necessary for a foreign corporation to obtain a permit to transact business in American Samoa as required by the American Samoa Code Annotated ("A.S.C.A.") §§30.0301 – 30.0314. This law does not apply to non-profit or domestic corporations. Please be aware these instructions provide only the minimum requirements for application. In order to fully plan for your business and to obtain the full benefits available under a corporate structure, you may wish to consult with an attorney and/or accounting professional before filing.

In addition, before transacting business, each corporation must apply for a business license pursuant to A.S.C.A. §27.0201 et. seq. The corporation may also be required to obtain special professional, tradesmen's, or miscellaneous licenses, if they apply.

The following is essential information required for applying to obtain a permit to transact business in American Samoa as a foreign corporation:

1. Certified copy of the Articles of Incorporation from the jurisdiction of incorporation as per A.S.C.A. §30.0301.

YES _____ NO _____

2. Resolution of the Board of Directors or Stockholders as per A.S.C.A. §30.0301

a. Authorizing filing the Articles of Incorporation in American Samoa

YES _____ NO _____

b. Authorizing service of process to be made upon any of its officers or agents in American Samoa

YES _____ NO _____

c. Statement verified by an oath attesting the Articles of Incorporation contain the information required of a domestic corporation under A.S.C.A. §30.0111 through §30.0115

YES _____ NO _____

d. Requesting issuance of a permit by the Governor to transact business in American Samoa

YES _____ NO _____

3. Statement subscribed and sworn to by at least two (2) of the principal officers of the corporation as per A.S.C.A. §30.0302(1) through (6)

a. Total authorized capital of the corporation

YES _____ NO _____

b. Total paid-up capital of the corporation

YES _____ NO _____

c. Total value of all corporate assets of any description

YES _____ NO _____

d. Total value of money and all other property the corporation has in use or held as investment in American Samoa

YES _____ NO _____

e. Total value of money and all other property the corporation proposes or expects to make use of in American Samoa

YES _____ NO _____

f. Certified copy of the resolution of the Board of Directors of the corporation giving the name and address in American Samoa of a resident agent on whom process may be served

YES _____ NO _____

4. Stipulation that such permit shall be subject to all provisions of (as per A.S.C.A. §30.0303):

A.S.C.A. §§30.0101(a) – (f);	YES _____	NO _____
A.S.C.A. §§30.0104(a) and (b);	YES _____	NO _____
A.S.C.A. §30.0111;	YES _____	NO _____
A.S.C.A. §30.0112;	YES _____	NO _____
A.S.C.A. §30.0114;	YES _____	NO _____
A.S.C.A. §30.0115;	YES _____	NO _____
A.S.C.A. §30.0121(a) and (b);	YES _____	NO _____
A.S.C.A. §30.0130(1) – (7);	YES _____	NO _____
A.S.C.A. §30.0131;	YES _____	NO _____
A.S.C.A. §30.0144; and	YES _____	NO _____
A.S.C.A. §§30.0301 through 30.0313.	YES _____	NO _____

5. Corporation must have at least \$10,000 of authorized capital stock and \$5,000 of paid-in capital stock to receive a permit to do business in American Samoa as per A.S.C.A. §30.0308

YES _____ NO _____

6. Corporation must have one or more known places of business in American Samoa before transacting business in American Samoa as per A.S.C.A. §30.0309

YES _____ NO _____

7. Articles of Incorporation signed and acknowledged by the incorporators as per A.S.C.A. §30.0111

YES _____ NO _____

8. Articles of Incorporation include (as per A.S.C.A. §30.0114(1) through (7))

a. Name of corporation	YES _____	NO _____
b. Principal place of business in American Samoa	YES _____	NO _____
c. Objects for which it was formed, stated with specificity	YES _____	NO _____
d. Amount of authorized capital stock	YES _____	NO _____
e. Classes of stock authorized	YES _____	NO _____
f. Par value and conditions of each class of stock	YES _____	NO _____
g. Time when and conditions under which par value is to be paid	YES _____	NO _____
h. Time of commencement of existence of corporation	YES _____	NO _____
i. Names and addresses of the incorporators	YES _____	NO _____
j. Names and addresses of the officers	YES _____	NO _____
k. Time when and manner in which officers are elected	YES _____	NO _____
l. Statement that private property of stockholders is exempt from corporate debts	YES _____	NO _____
m. Manner in which the Articles of Incorporation may be amended	YES _____	NO _____

9. Are there any provisions in the Articles of Incorporation that appear to be contrary to law as per

